

**Regional Interagency Coordinating Committee**  
**Minutes from 06-27-07**

**1. Welcome/Introductions**

Present: Sandy McMerty; Shannon Hilfer; Valerie Meyers; Deb Tibor; Cherie Mortenson; Vicki Peterson; Becky Severt; Kirsten VanderVorst; Lorri Sandal; Anna Bergman; Michelle Hougen; Dorothy Larson; Carol Olson; Roxane Romanick

**2. Minutes from 04-11-07**

Discussed e-mailed Minutes from the April 11, 2007 meeting. Passed out to those not having theirs. No feedback. Motion to approve by Lorri, seconded by Cherie.

**3. Member Updates**

- Becky - no reports
- Roxane - legislature - study in transition with serious mental issues
- Kristen - no new news
- Deb - no new news
- Cherie - no West River news - just enrollment - no new programs
- September 28 - Buddy Walk
- ? compact - past first step - past legislature - nutritional first responder - wanders - starting form for it - names - description, etc. - policies have on hand for child wanders (faster)
- Roxane
  - Part C/B budget
  - President cut dollars in 2008
  - Senate reallocated money to that area
  - Part C - 13% increase
  - Part B - also that increase
  - Has to pass - Congress and House
  - President may veto these domestic programs
  - Senate working on Health Track - ND passed
  - Eligibility units - if congress follows thru - may see increase - outcry for this
  - Regulatory language from 12/04 - IDEA authorized - all done and approved except Part C - open until July 23 for comment
  - DEC - has side to side comparison from professional site
  - At EI Family Alliance Organize - from family perspective - imply the language could change things a lot
  - Two websites - have great comments for public hearing not even close to as - Lelord had e-mailed all that to everyone

**4. Presentation by Valerie Myers with the Children's Advocacy Center**

- Children Advocacy Center (CAC) - Abused Children - Provider Advocacy - Darkness to Light - sexual abuse - grant to train 500 people - in this area start with agency and then public - great info

- Come thru child protection - ?? - police and SS also and mental health - whose traumatized also - have to have suspicion - payment - not to bill insurance (to out of pocket expense) - funding or grants usually
- They are trained to start with adults - (usually starts thru child awareness) this is not primary prevention - can be a lot of things not just touched on
- 90% is usually not always strangers but is someone you usually know
- Target places that work with kids educate and create kids environment
  - Medcenter One offers children advocacy
  - Three hour training program video and workbook
  - Surveyors discussing their past
  - 7 steps for prevention
  - Basic education in this
  - What's normal what's not
- Maybe flexible with training if 3 hours are not available - any groups may - lost these - may contact Val or others at Medcenter
- Thru daycare providers and Medcenter
  - 0-3; 3-6; 6-12 - age groups all different to understand
- Any questions
  - Agency just contact them
- Training available at hospital or anywhere
- Sent out brochures to individuals not preset - from Medcenter One advocates

## **5. Update on Legislative Infant Development Study**

- Amendment attached - was Infant Development study
- 1 - to get passed
- 2 - another to get chosen
- Was chosen in May - Human Services Committee responsible for this (Jeff Underwood is chair)
- 20 or so members and set agenda - than L.C. will develop - get input - Human Services and then public comment - similar to testimony - addressed before legislature - as other ?
- No additional family was expected because of cut back - questions on numerous things
- Certain groups are getting public comment info
- Late July or August for first committee - may eventually be a bill
- No state statue for this
  - At least awareness will come out of this if nothing else
  - Other groups have been made aware of this who may want to be past of this and an opportunity - now!

## **6. Standing Rock Early Childhood Infant Development Program Accreditation**

- Standing Rock Accreditation - done
- This involves International Organization - CQL form - Delaware - pick thru - everything imangiratee(sp?) (procedures - policies and etc.) - they came twice and literally read thru binders and did interviews with families - IFSPs and went direct

to families - asked lots of families - families very cooperative - no official word on anything yet - recommend for 2 years accreditation

- Most time on abuse and neglect
- State Social Service and ICW Act - learned more or that where most time involved
- Confusing program for parents and abandonees
- They want training on monthly basis
- Anna just 60 hour training allocated
- Very huge push on recollections - (referrals)
  - 99% of time is reported to trike - needs to be state
- Agreement with counties and agency
- Referrals to RT or EI (not usually) - thru public health usually
- IHS stronger - SS always in confusion - very demanding
- Roxane
  - Have to 2 year accreditation again or is it done?
  - Much more intense on families
  - Everything from carseats to anything - went thru financial part - schools - SS - includes everything down there and all policies and procedures with the Tribe
  - New HR person has things on tract so Tribes did well
    - License paperwork needs to be completed yet
  - Enrollment - 7 (babies)
  - Consider - cases and date - (3 to 1)
  - If need to separate data for program operations - for data on how it's doing
  - Tech ast. Was pleased - not expected for 2 years she said
  - Have computer and forms for now
  - BECEP helped with organizing
  - Rebecca - contracted - family counselor

## **7. BECEP Infant Development Program Report**

- **Current program issues**
- **Update on discussions with state office**
  - Michelle
    - BECEP report - infant development - since April - recently hired 2 coordinators starting July 16 and July 30 - speech pathologist hired - because ? documented that rate increased \$4 over last year - largest kids lowest funded
  - Budget - last week Mike Ahmann spoke with Deb Balsdon re: contract - need contract for services to be given - have contract she said - Karen Larson back with state
  - Continue to stress - more quality and adequately
  - School Board - approved funding for Richholt office \$46,000 over initial fund - renovation to house RT and EI - starts Monday - go to Parent Place for now - last week in July out of Park Avenue - landlord needs to have building for their childcare
  - Completion - expected ?? - tech support there already - working out of their homes

- Roxane - concerns on unit rate - state office correspondence (holding on to parents - notified) - ICC members - letter drafted
- Anna - update first week trained to train - 0-3 mostly - childcare providers - Jody Bettger-Huber did also - number of training - next 2 years - shared by video, etc.
- Roxane - feds - (No Child Left Behind Act) - Part C - report card grade - assigned - ND received C rating - We are at the third level - listed all states - Part B - statistical - smaller districts - didn't have and affected state - Michelle - we'll show everyone info
- Program - not regent (?) - for funding - no indication - information - concluded at what percentage - or performance standards - still iffy - levels of determinations not known
- Working on info for public - data shall be released for what it's worth
- Dorothy
  - What are they doing - if not met report cards been out
  - Assessments - request - to do testing - always passed - BECEP work is put to her level to get her past ?? not how it's done
- Roxane - new format - regulation Quality Improvement Plan data - send with indicators - our data is not different from state's - same info pulled - more over action steps and still is, these out there
- QIP - housekeeping on informing family on what's happening in consultation or DD case manager - policy/procedure to better inform these families - how staff used and info from hospital info not BECEP and staff like what DD would like to know
  - Measures - when it started - is it happening coincidentally - electronically
- We need an ongoing way to know this is being covered
- Study - transition from BECEP to other schools - no memo just words exchanged on consults - each locale having this issue addressed - Deb states always 1 page report filed and sent to parent
- Lorri should be part in documentation in their report
- Michelle - home visit sheets are done for parents and our file - documentation when consultant does visit but not between staff - even when EI consults with other person and then recommendations come from other sources - triple these copies - visit sheets to DD always - Anna said direct visit just questions that are just not monitored because not direct problem - have parents, DD and group meeting sometime
- Dorothy need to do therapy logs like this also - console are needed to know when this happens - time with child/consults/etc.
- Roxane - recruit parents - find someone from EI
- NLO justification
  - Brief discussion on justification pf services out of natural environment on IFP - work group (state level) -
  - Reg 7 - Wendy G - Sharon Z - Healther L (Medcenter 1) - need parents on this group for this region
  - Someone from DD case management

- Vicki interested in it from action step
- Percent served in April - good - (sloped a little) - action step for counties below (Grant - Oliver - Emmons - Sioux) - still need feedback
  - Referrals coming in past - need to get going and non-qualified ones and cases closed - to do follow ups on locating families - (when kids go back and forth) "some parents not interested"
  - "Will look for a plan to bring this level up"
- Dorothy - parents noticing problems and admitting parents to drinking and feeling guilty and need to be discussed (maybe Native American advocate) - need to get past guilt and to next step - have Leslie, Roxane, Dorothy go
  - Sandy - do you want these attempts to find parents - locate because of relocation
- Some may show up in Head Start or IFSP from Standing Rock
  - Need to track (1) not served parents (letter, etc.) (2) tracked parents (non locatable) (3) not ?? over service
- Dorothy - report numbers - quarters - referred, eligible, withdrawal
- Roxane - send form to Dorothy
- Roxane - Outreach - premature infants - fairly good job if info getting to all families - increase from both hospital
- Lorri
  - CAPTA referrals come to her
  - Try calling school letters and brochures - no response
  - CAPTA not working
  - Non-forceable - just need to be referred - pre-intake file set up
  - Parents say Right Track when parent request
- Roxane - info to go back to county - 6 months - need logs on percent on what happens
- Missed ISQ - denied assistance - letter told them as such
- What feds are going to want to know for CAPTA
  - CAPTA/screen - new language out there to - could go thru files if had to find CAPTA - mostly Burleigh-Morton - none from Sioux - "create database to track numbers"
  - County workers - thinking more about developmental screening ? - 0-3 - regional training - could connect thru that
- Dorothy - Tribal Court - could recommend - EI also at risk - or high risk kids
- Michelle - go to Right Track
- If not following thru courts would know
- Deb Tibor - gotten Health Track referrals - she does some screenings - social worker - does Health Track - use Denver tool - explore with other counties not covered by Custer - not done for Mercer
- Transition - infant development funding - monitor this - make sure adequately staffed
- Lorri - concerned with parents - awareness and contracts - problem of when to let know

- Sandy - comparisons to other states for staffing
- Roxane - attempts are being made
- Reservations always low on speech therapist and PT are getting to be also
- Michelle - agenda distated by Deb so put on agenda to discuss - curious if all need increase and where staff's at state wide
- Roxane - - Family Connections Conference - survey was worked on with Wendy about hiring and budgeting - lack of funding vs. lack of what's provider
- Annual Parent Accreditations
  - Mailing in December survey and now second one mailed
  - Results 3 - major
  - Parents Rights
  - Advocate
  - EI - learn and grow
- Statistics great on that
  - 18 question - only response for 3 questions
  - Regional vs. State
- Roxane - program showed do survey on satisfaction ?

## 8. Recommendations for Regional Quality Improvement Plan

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- Old Quality Improvement Plan - actions ??
- Accreditation process - continue to do to focus
- Michelle
  - Make parent survey look more at quality improvement plan on family issues
  - Follow up calls done by Roxane and Anna on referral process
  - Paper surveys - needed to be followed by phone calls - usually works better
  - Not doing system indications
  - Sandy - do it when it's needed to do
  - Do it over and above state's - ?
  - Make issue and ? specific
- IFP late not agency issue
  - Communicate
  - Inform
  - Reschedule
  - Language
  - Effort to meet/call
- Standards for families reasons - not state reasons
- Again documentation - family reason (present level)
- Form to initiate reasons
- What's reasonable effort ???
- 45 day timeline being negotiated - when consent signed ??
- IDEA language - natural consent for testing not just services
- Initial

- No show
- Test done but not in again
- Develop plan and bring for approval
- Bring draft list for efforts made
- Don't want to point fingers but need trust
- Looking at transition steps - done well and we look good
  - We need joint policy assessment
- Struggle yet in summers - tag on with region meeting
- Region 7 directory update
- Michelle - not only include outcomes on what's going to take place - address skills (academic - behavior or child skills)
- Parent input to target that
- Plan - old - new - Quality Improvement Plans
- Old plugged into new - review and update - not continuous

**9. Adjourn**

Next meeting scheduled for Tuesday, September 11<sup>th</sup> from 10-12